



CAPSEF *Founded 1974*

Connecticut Association of Private Special Education Facilities

701 Hebron Avenue – Third Floor – Glastonbury, CT 06033 – P. 860.525.1316 – F.860.541.6484 www.capsef.org

October 15, 2019

Dear CAPSEF Member:

The Connecticut Association of Private Special Education Facilities would like to thank you for continuing to be a member and supporting our organization. We hope you will once again be part of an organization that is *moving towards the future*. Particularly in these challenging economic times, support and collaboration with colleagues seems more important than ever.

Attached you will find an invoice for the 2019-2020 CAPSEF Membership Renewal Dues. Please note that your payment is based on actual enrollment as of **May 1, 2019**. **Please be sure to mail your dues no later than Friday, November 1, 2020**. If circumstances arise to delay payment, please call CAPSEF prior to that date.

Enclosed, please find the 2019-2020 CAPSEF Meeting Schedule. We would like to emphasize that our membership meetings will focus on topics related to the “Hot Topics” facing private special education facilities. CAPSEF’s Annual Conference will be held at the **Hartford/Farmington Marriott, located in Farmington, CT, on Wednesday, March 18, 2020**.

We are looking forward to an even more exciting year with increased collaboration to address the many challenges we face. Your membership is *very important* to us and, we hope, to you as well. Please feel free to call the CAPSEF Office at 860.525.1318, if you should have any questions.

Respectfully,

Kikke Levin Gerdner

Kikke Levin Gerdner
Membership Chair
CAPSEF

Enclosures

CAPSEF INVOICE 2019-2020
Membership Renewal Application

CAPSEF Contact
Name/Title: _____

Contact Phone: _____ Cell Phone/Pager: _____
(will not be published)

Fax Number: _____ Email: _____

School: _____

Address: _____

**Our correspondence will be through an email listserv. Please be sure to add
allyson@ctcapitolgroup.com to your spam filter.**



A. Base Rate for Membership	\$550.00
B. Number of Actual Students _____ x \$10.00 per student (as of May 1 st , 2019)	\$ _____
Total Amount Due (A+B)	\$ _____

For Example:

\$500.00 Base Rate + 80 students x \$10.00 per student = Total Amount Due \$1,300.00

\$2,250.00 membership cap for 2019-2020

Please note that 30% of dues are used for lobbying efforts and are nondeductible.

Please make checks payable to CAPSEF and mail to:
CAPSEF Office
ATTN: Allyson J. Deckman
701 Hebron Avenue, 3rd Floor, Glastonbury, CT 06033