



CAPSEF *Founded 1974* ~ *Innovation in Special Education* ~

Connecticut Association of Private Special Education Facilities

701 Hebron Avenue – Third Floor – Glastonbury, CT 06033 – P. 860.525.1316 – F. 860.541.6484 www.capsef.org

October 6, 2021

Dear CAPSEF Member:

The Connecticut Association of Private Special Education Facilities would like to thank you for continuing to be a member and supporting our organization. We hope you will once again be part of an organization that is *moving towards the future*. Particularly in these challenging times during the pandemic, support and collaboration with colleagues seems more important than ever.

Attached you will find an invoice for the 2021-2022 CAPSEF Membership Renewal Dues. Please note that your payment is based on actual enrollment as of **May 1, 2021**. **Please be sure to mail your dues no later than Friday, October 22, 2021**. If circumstances arise to delay payment, please email CAPSEF prior to that date (info@capsef.org).

The payment of these dues has always entitled you to the following:

- A voice in the aggressive lobbying efforts at the state capital in Hartford
- Reduced fees for the annual conference (offered virtually this year)
- Access to our APSEP member directory
- CAPSEF representation on various State Committee and Councils

New benefits also included for members this year:

- Access to virtual membership forums – currently scheduled every two weeks during this pandemic period to discuss issues currently facing APSEPs as a whole and our members in particular. These forums have allowed for sharing of valuable ideas and resources amongst programs.
- State Approval Process Forum and Mentor - specifically targeting the state approval process in which we can field questions and pair you with a CAPSEF board member mentor for your future questions as they arise.
- CAPSEF “buddy” - serves as a check-in with you on a quarterly basis.
- Teacher Forums

We are optimistic with this personalized approach coupled with increased outreach efforts through networking events, email blasts, and a stronger social media presence, that you can remember we are here to best serve you! We are looking forward to an even more exciting year with increased collaboration to address the many challenges we face. Your membership is very important to us and, we hope, to you as well. Please feel free to call the CAPSEF Office at 860.525.1318, if you should have any questions. Please like and follow us on Facebook to receive regular updates!

Sincerely,

Gwen

Gwen Killheffer
Membership Chair
CAPSEF

Enclosures

CAPSEF INVOICE 2021-2022
Membership Renewal Application

CAPSEF Contact

Name/Title: _____

Telephone: _____ Email: _____

School: _____

Address: _____

Please list other staff/administrators below for our distribution list:

Our correspondence will be through an email listserve.
Please be sure to add info@capsef.org to your spam filter.



A. Base Rate for Membership \$550.00

B. Number of Actual Students _____ x \$12.00 per student \$
(as of May 1st, 2021)

Total Amount Due (A+B) \$

For Example:

\$550.00 Base Rate + 80 students x \$12.00 per student = Total Amount Due \$1,510.00

\$2,250.00 membership cap for 2021 - 2022

Please note that 30% of dues are used for lobbying efforts and are nondeductible.

Please make checks payable to CAPSEF and mail to:

CAPSEF Office

ATTN: Allyson J. Deckman

701 Hebron Avenue, 3rd Floor, Glastonbury, CT 06033



Mark Your Calendars!

CAPSEF

2021 - 2022 MEETING SCHEDULE

WWW.CAPSEF.ORG

October 20, 2021 12:00pm - 1:00pm	Virtual Membership Forum with Bryan Klimkiewicz CT-SEDS and IEP Quality Training
November 17, 2021 12:00pm - 1:00pm	Virtual Membership Forum
December 15, 2021 12:00pm - 1:00pm	Virtual Membership Forum
January 19, 2022 12:00pm - 1:00pm	Virtual Membership Forum
February 16, 2022 12:00pm - 1:00pm	Virtual Membership Forum
March 16, 2022	Virtual Annual Professional Development Conference
March 23, 2022 12:00pm - 1:00pm	Virtual Membership Forum
April 20, 2022 12:00pm - 1:00pm	Virtual Membership Forum
May 18, 2022 12:00pm - 1:00pm	Virtual Membership Forum
June 1, 2022	Annual Workday/Board Retreat

CAPSEF Executive Board Meetings - Virtual

Wednesday, October 6, 2021 11:00am - 1:00pm	Wednesday, February 2, 2022 11:00am - 1:00pm
Wednesday, November 3, 2021 11:00am - 1:00pm	Wednesday, March 2, 2022 11:00am - 1:00pm
Wednesday, December 1, 2021 4:00pm - 7:00pm	Wednesday, April 6, 2022 11:00am - 1:00pm
Wednesday, January 5, 2022 11:00am - 1:00pm	Wednesday, May 4, 2022 11:00am - 1:00pm

***ALL STAFF & ADMINISTRATORS ARE WELCOME TO ATTEND ANY MEETINGS
ALONG WITH COMMITTEE MEETINGS**